



Table of Content

S.No	Contents	Page No
1	Questionnaire	2
2	Summary of the Survey	3
3	Analysis of the Feedback	4
4	Action Report	8



Sample Survey Form

S.No	Details	1	2	3	4	5
1	Library					
2	Office					
3	Canteen					
4	Laboratory Facilities					
5	I.T Facilities					
6	Career Counselling cell					
7	Exam Cell					
8	Sports and Gym Facilities					

Note : Give rating 1 to 5

5. Outstanding, 4. Very Good, 3. Good, 2. Need Improvement ,1. Poor



SUMMARY OF THE INFRASTRUCTURE SURVEY

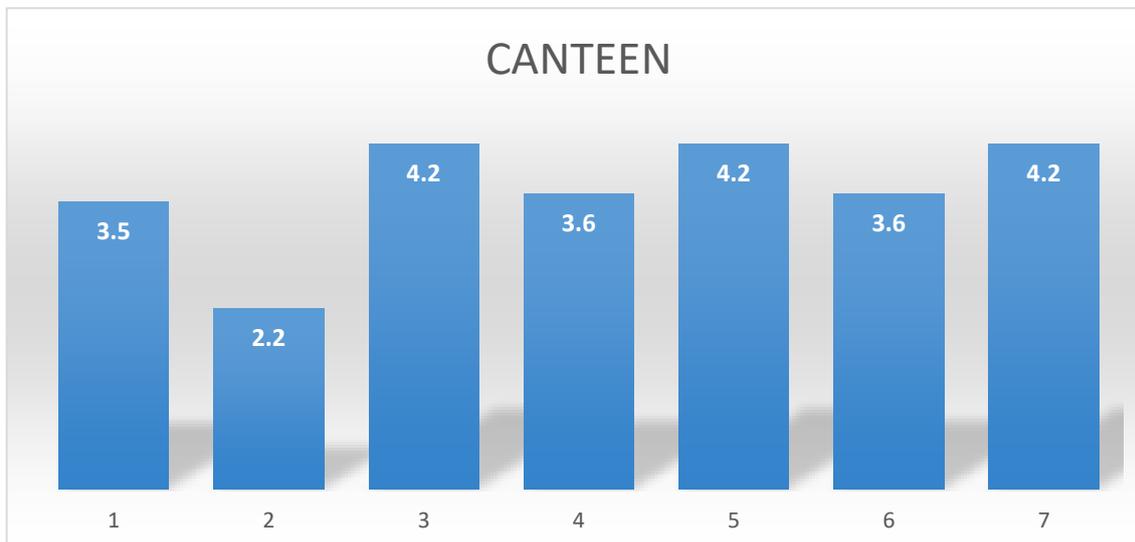
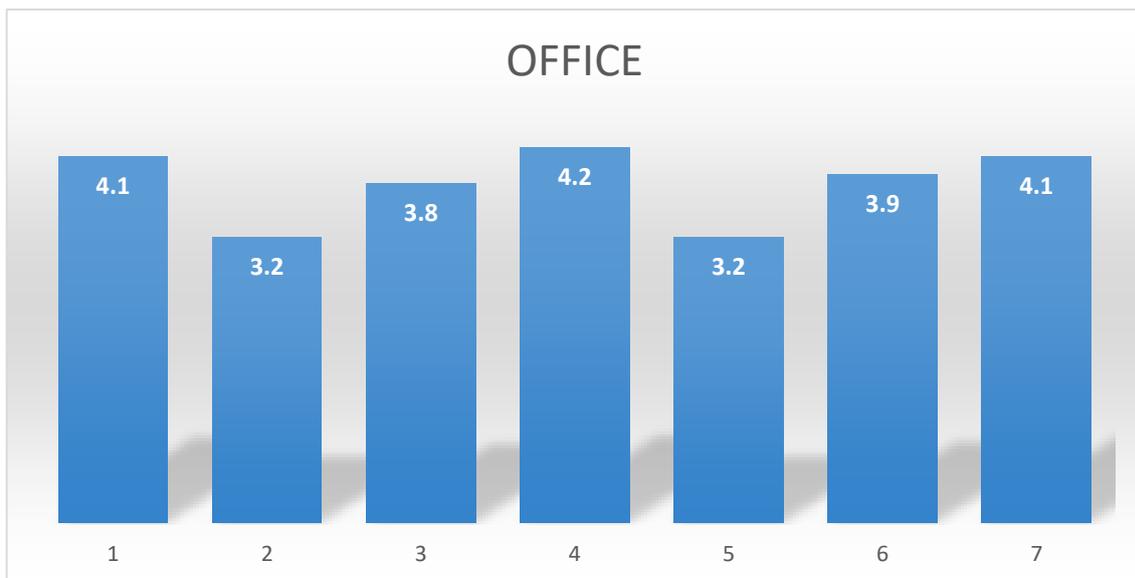
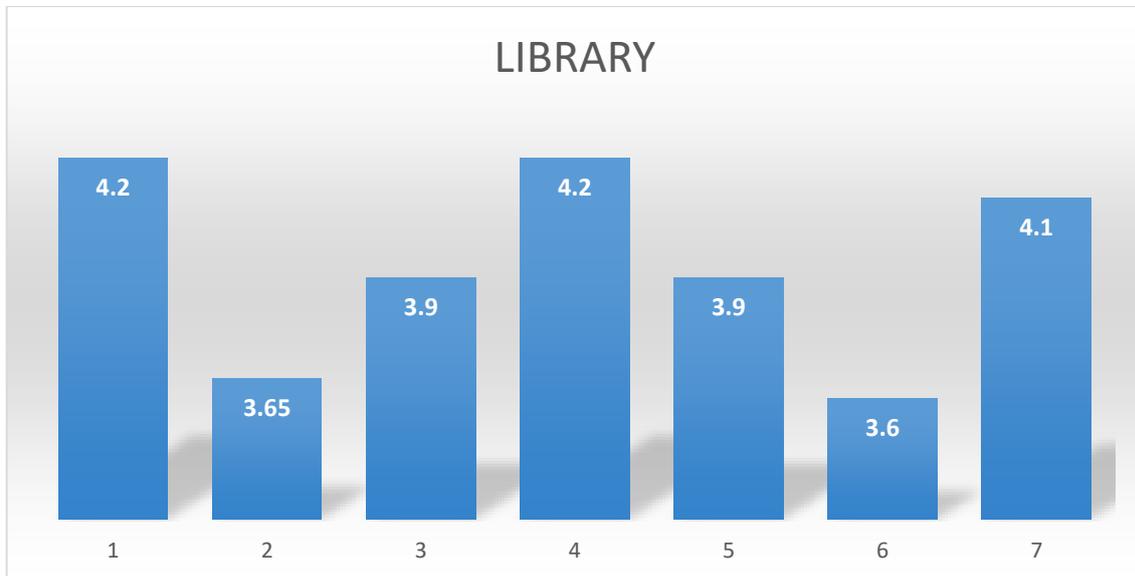
Programme Wise

S.NO	NAME OF THE PROGRAME	NO OF STUDENTS PARTICIPATED
1	COMPUTER SCIENCE AND ENGINEERING	239
2	ARTIFICIAL INTELLIGENCE AND DATA SCIENCE	125
3	CIVIL ENGINEERING	86
4	MECHANICAL ENGINEERING	130
5	ELECTRONICS AND COMMUNICATION ENGINEERING	235
6	ELECTRICAL AND ELECTRONICS ENGINEERING	94
7	MASTER OF BUSINESS ADMINISTRATION	48



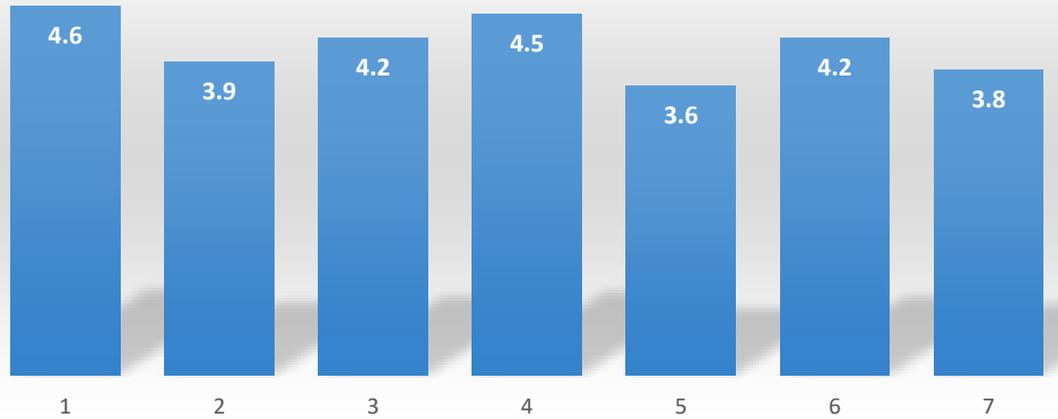
Analysis of the Feedback

BRANCH	CSE	AI & DS	CE	ME	ECE	EEE	MBA
LIBRARY	4.2	3.65	3.9	4.2	3.9	3.6	4.1
OFFICE	4.1	3.2	3.8	4.2	3.2	3.9	4.1
CANTEEN	3.5	2.2	4.2	3.6	4.2	3.6	4.2
LABORATORY FACILITIES	4.6	3.9	4.2	4.5	3.6	4.2	3.8
I.T FACILITIES	4.8	4.6	4.1	4	4.2	4.2	4.4
CARRER COUNSELLING CELL	4.1	4.2	4.2	4.1	4.1	4.4	4.2
EXAM CELL	4.2	4.2	4.1	3.8	3.9	4.2	3.8
SPORTS AND GYM FACILITIES	3.8	3.4	3.2	3.8	3.9	3.6	3.9
CULTURAL ACTIVITIES	4.2	3.9	4.3	4.1	3.6	4.1	4.4

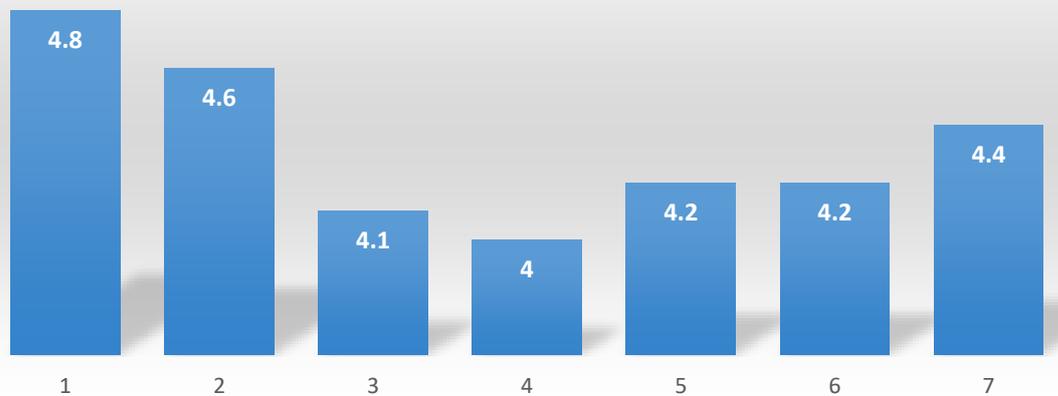




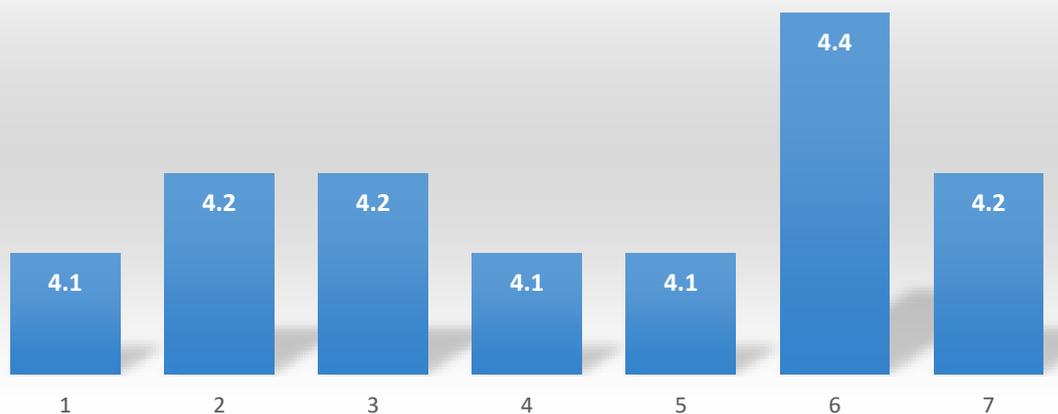
LABORATORY FACILITIES

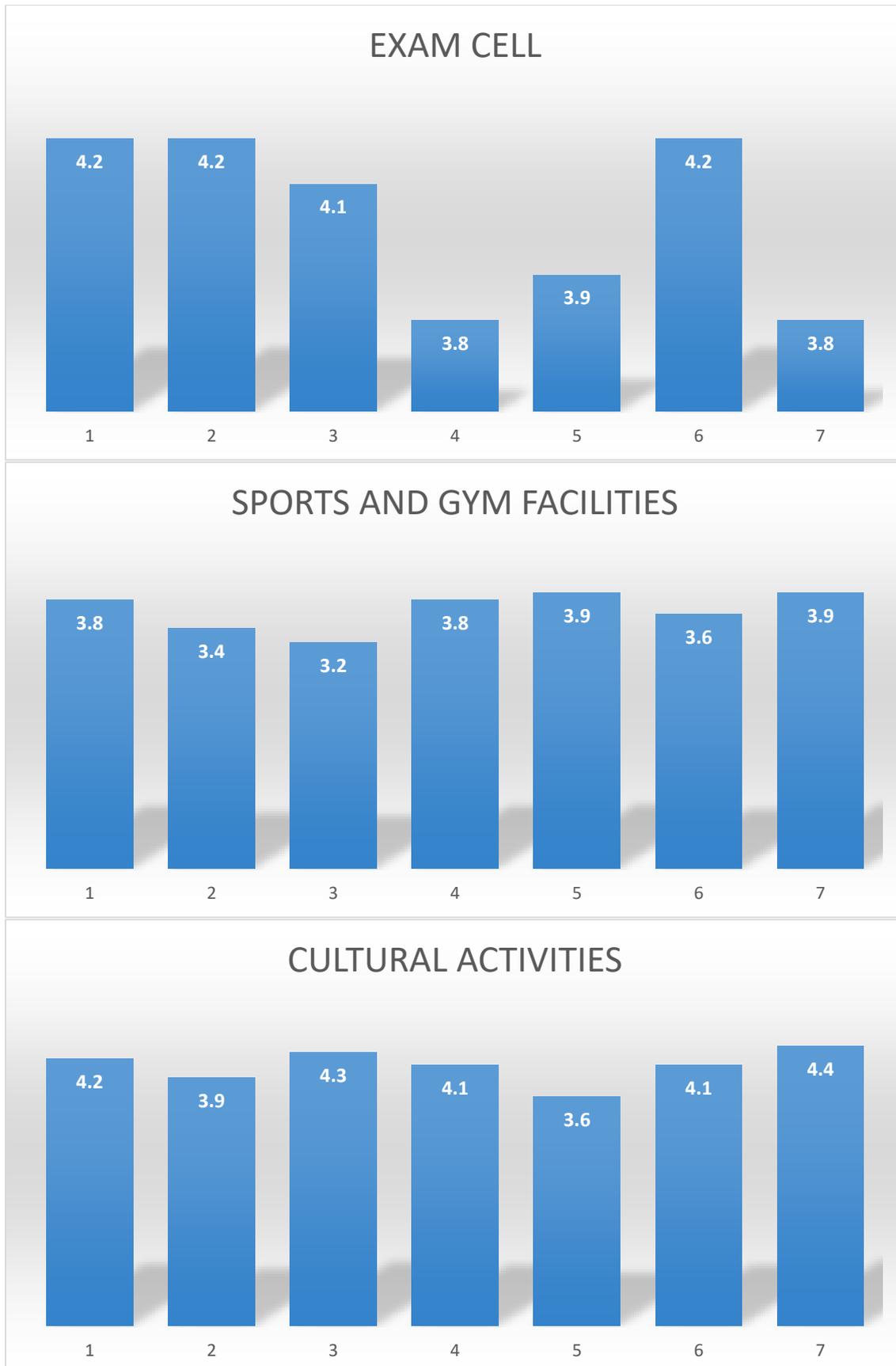


I.T FACILITIES



CARRER COUNSELLING CELL





**MINUTES OF MEETING HELD WITH LIBRARY COMMITTEE MEMBERS AND
LIBRARIAN N 28-01-2022 AT CENTRAL LIBRARY & INFORMATION CENTRE
(D BLOCK) at 11.00. A.M**

Agenda:

- Procurement of new books for coming semester & renewal of Journals, renewal of E-Resources.
- The discussion on the feedback collected from students.
- Any other matter with the permission of the chairman.

Members Present:

S. No	Name of the Member	Designation
1	Dr.A.Raja Sekhar(Mechanical)	Chairperson
2	Mrs. B. Sowjanya(CSE)	Co-ordinator
3	Mr. A. Sachendranath (H&S)	Member
4	Mrs. P Kranti (Civil)	Member
5	Mr. D. Suresh (ECE)	Member
6	Mrs. A. Archana(EEE)	Member
7	Mr. Ali Ahmed(MECH)	Member
8	Mrs. A. Brudavani-MBA	Member
9	P.Ramakrishna (Librarian)	Member
10	Miss. D.Sujana(CSE) 3 rd Year 160720733115	Student Member
11	Mr.SankethDappur(ECE) 2 nd Year 160721735048	Student Member
12	Mr.Mohd. Noorahmed(EEE) 4 th Year 160719734003	Student Member

All the Library committee members and Librarian were called for meeting to discuss about the Library Issues.

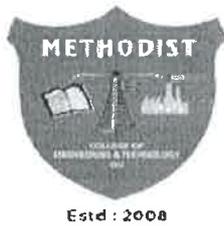
Minutes: Discussion was held about library issues and the following decisions were taken.

1. Indent for new titles to be raised for coming semester.
2. The members requested for renewal of DELNET and J-Gate for next year.
3. The members requested for renewal of National print journals and magazines.
4. The members decided to increase the number of students utilizing library books.
5. A thorough analysis was performed on the feedback and interview from various stakeholders. It was observed that the number of journals available were not covering all the branch subject areas. Moreover. The E-zone facility has to be improved a lot.

Copy to: Library Committee Members
All HODs
File.

for 


Chairperson
PRINCIPAL
METHODIST COLLEGE OF ENGG. & TECH
King Kotl Road, Abids, Hyderabad



Action Taken Report

LIBRARY

1. The Librarian and the Library Committee members were called for a meeting after receiving the feedback from the stakeholders.
2. E-Zone facilities were reviewed.
3. Conducted book fest.
4. Observed national library week celebrations and increased the awareness of resources available in the library.


IQAC Coordinator


Principal
PRINCIPAL
METHODIST COLLEGE OF ENGG. & TECH.
King Koti Road, Abids, Hyderabad



Action Taken Report

SPORTS AND GYM FACILITIES

1. All sports and gym facilities were reviewed.
2. The physical director and sports committee members were called for a meeting.
3. Suggestions on all required equipment were taken.
4. It is proposed to repair all gym equipment's and to procure some additional equipment for sports.
5. Encouraged Students and faculty to participate in sports events at the university level.


IQAC Coordinator


Principal
PRINCIPAL
METHODIST COLLEGE OF ENGG. & TECH.
King Koti Road, Abids, Hyderabad



Action Taken Report

Office

1. In view of the feedback taken from various stake holders and interviews conducted, it was observed that students are facing issue for the collection of Bonafide certificate and ID Card application process.

In regard to this issue it was decided in the committee meeting that the process of issuing the certificates to students will be simplified by using the request forms. Every week a report of number of applications applied and issued has to be submitted to undersigned.

2. The process of Online mode of payment of fees is also started.


IQAC Coordinator


Principal
PRINCIPAL
METHODIST COLLEGE OF ENGG. & TECH.
King Koti Road, Abids, Hyderabad